



## Minutes of the meeting held on 15<sup>th</sup> September 2009 at All Saints Church

Apologies received from Janet Cooper, Susan Hughes (resigned), Owen Ashby and Rob Willis.

Those present: Barry and Elaine Anderson, Maggie and Simon Kirkman, Irene Barnard, Ray Williams, Malihe Sanatian, Mike Jones and Carolyn Rose.

- 1) The minutes of the meeting held on 14<sup>th</sup> July 2009 were read and agreed.
- 2) Matters arising:
  - 6) Proposed flyer. Simon has drafted some ideas and is having a meeting to find out cost and final layout. It was agreed that A5 double sided would be best.
  - 8b) Follow up on Horse Chestnut Tree. Simon is going to phone the owners to ask if any progress has been made.
- 3) LRA Website

Mike Jones and Mike Cashman have taken out a new name for the site. 'LoughtonMK.Org.UK'. The cost will be £6.00 for two years. It was agreed this new title will be submitted. The old website still exists under Mike Cashman's name.

All email addresses of committee are being forwarded to new site and all information will automatically come through to new site as it is now live. Still needed is proper legal disclaimers and this is being investigated. Search Engine optimisation is also yet to be progressed.

Suggestions for content:

Local map  
Photo gallery  
Link Churches  
Parish Council (already linked)



A Sales and advertising feature – could be linked to Newsletter advertising as an adjunct.

List committee members by name and include phone numbers for Chairman, Secretary and Treasurer and Mike Jones as Website manager and specify planning committee. It was agreed not to substitute the website for the traditional Newsletter

4) Newsletter action plan was agreed to go forward as last year and a meeting is to be held on 12<sup>th</sup> January to delegate actions. ie: advertising, articles, photos and distribution.

5) Planning issues were discussed.  
Pitcher Lane development is going to appeal and site visit scheduled for 5<sup>th</sup> October. A final decision will be made within 5 weeks.

Elm House. Alex Harrison has recommended the proposed development and Ray is going to find out when it will be going to planning as we wish to be represented at the meeting. We will have two speakers.

Simon is meeting with Simon Peart, (Senior Planner Conservation) on 16<sup>th</sup> October and to discuss general planning issues affecting Loughton.

6) We need to find a new secretary for the committee but in the meantime Lyn Rose will carry on temporarily. We also need to recruit a Newsletter Editor as sadly Susan has resigned.

7) Changes in the constitution must be done at the AGM and the matter will be kept under review. It is suggested that a quorum of 5 people should be sufficient for committee meetings and general meetings. At the moment there should be two advertised general meeting per annum.

8) AOB

a) Flyers will be a good means of letting residents know that the LRA is still up and running and it was suggested that these should be delivered door to door before the Newsletter.

b) NAGS (Residents involvement Group) based in Netherfield.



Simon met up with Paula Mason who said we can get funding of £300 per year as we have 44 council residences in Loughton. If we organise an event we can borrow equipment and can also be given training.

9) The members were asked if we should hold our meetings at the Church Hall in future and it was agreed that we would. The Church would like a donation of £10 per meeting.

Date of next meeting 12<sup>th</sup> January, 2010.

The meeting closed at 9.45 pm