



Loughton Residents' Association

Minutes of Meeting 19th Jan 2012 @1930hrs
Held at All Saints' Church, Loughton

Committee Members Present: Simon Kirkman (Chair), Barry Anderson, Rozi Rowcroft James, Rachael Bunting, Andy Sargent, Mike Jones (joined at 7.57pm)

1. Welcome & Introduction: SK welcomed everyone to the meeting.

2. Apologies: Elaine Anderson, Maggie Kirkman, Janet Cooper,

3. Minutes from the previous meetings: of the 27th October: Agreed

4. Matters arising:

1. **Job Descriptions** - complete
2. **Character statement** - this is being progressed by the Parish Council, although MKC does not have the resources at the moment. There may be opportunities to work together with other areas of MK to help support this.
3. **Parking:** The extension has been suspended for further consultation regarding extending the zone to include Sundays (to cater for Sundays where there is a concert at the National Bowl); there are also problems with the First School and parents dropping off and escorting their children into school, given that school starts at 9am.
4. **Planning Matters:** 3a Church Lane - application withdrawn; no other applications lodged in the conservation area

5. Constitution:

1. P1, under Aims - point 4 - remove as it's rather woolly
2. P1, under "Our Association will", point 3 - this needs more clarification of what the requirements may be
3. P1, under "Our Association will", point 6 - take out this point
4. P2, the date of our AGM - we cannot be precise on this, so we will remove it
5. P2, ordinary meetings / committee meetings: remove reference to committee meetings as all meetings are open and are therefore ordinary meetings; we will meet 4 times per year
6. P2, remove the paragraph relating to Committee Meetings
7. P2, Special General Meeting, define notice as "published on the website and on the Parish Noticeboards"
8. P2, quorum should be four
9. P2, Committee needs to have added to it Vice Chair

10. P2, Training and guidance, remove from constitution
11. P3, Minutes - remove "once agreed form 1st sentence; 2nd sentence and add that they are available on the LRA website (these will be labelled draft until they have been agreed at the subsequent meeting).
12. P3, remove para 2 "We will undertake consultations...."
13. P3, para 3 "Representatives of our committee..." remove wording from "Support, whether this be financial....." onwards
14. P3, para 4, final sentence should read"...and the review will be published in our annual newsletter."
15. P3, para 6 add the words in bold to the first sentence: If the Association is no longer able to continue then the committee, or remaining committee members **must call a special general meeting, which will be publicised on the website and on Parish Noticeboards. The Association will be wound up with the agreement of the majority of the residents present.**
16. P4, Remove from "The next date of review will being on xxxx" onwards

6. Newsletter

1. All Advertisers and articles covered
2. Please get all copy to Rozi no later than 10 Feb (the odd exception will be allowed!!!) Please make sure adverts are in pdf format.

7. AOB

1. Parish Council is working on the Neighbourhood Development Plan (NDP), which takes an overview of the parish as a whole and what could / shouldn't be developed. Once completed, it will be put to a local referendum and, subject to agreement, will then be put to MKC cabinet and once accepted by them, they *have* to take it into account when looking at any applications for development within the parish area. SK will circulate the list of interested parties and ask for any additions.
2. AGM venue - ASL, RRJ to ask Frank Daniels if he'll be guest speaker
3. Parish Council has suggested we have an event to celebrate the Queen's Jubilee. One suggestion is a picnic, at the Social Club.

The meeting closed at 21.30.

The next meeting is 22 March at All Saints' @7.30pm