



Loughton Residents' Association

Minutes of Meeting 27th October 2011 @1930hrs
Held at All Saints' Church, Loughton

Committee Members Present: Simon Kirkman (Chair), Barry Anderson, Elaine Anderson, Rozi Rowcroft James, Andy Sargent, Rachael Bunting

1. Welcome & Introduction: SK welcomed everyone to the meeting.

2. Apologies: Mike Jones, Maggie Kirkman, Rob Wills, Janet Cooper

3. Minutes from the previous meetings of the 27th July: Agreed

4. Matters arising:

1. **Constitution:** SK has met with Paula Mason, the Residents' Involvement Group (RIG) person. We get a grant from the RIG, the suggested constitution that they've provided to us will in some ways tie us in to the Council. It would be useful to us to have a constitution that's officially recognised. SK picked up on the following points:
 - a. Take part in discussions... with Council teams....on order to promote consultation with all residents....particularly council tenants.
 - b. SK's view is we can use parts of it, but not all of it. The RIG is comfortable with this approach.
 - c. We have a responsibility to Council Tenants, so there needs to be seen to be benefits for them. At the moment the benefits to the Council Tenants are the same as to everyone else, which is receiving the newsletter.
 - d. If there were any issues raised by council tenants we would liaise with the Council's Housing Officer
 - e. SK asked everyone to look at the constitution and provide him with comments, especially any elements that we'd like removed. **SK to circulate the this.**
2. **Job Descriptions:** SK has asked MJ to create a section on the website, probably called "Committee" and to put the names of the serving officers along with the job descriptions.
3. **Character statement:** SK was asked by the Parish Council to move this on. SK spoke to Simon Peart (Senior Conservation Planning Officer). SP had discussed this with Nick Fenweick (SP's boss - Assistant Director of Planning). The Council has insufficient resources to carry out the work. LPC suggested we could do our own, but this would need to be done in a way that's approved by MK Planning Committee, which means using the Council's template. We

would need a consultant who's been through this process before to support this. MKC would want to review this as we progress, but they don't have the resources to review this. Possibility that, as there are four/five PCs that want to put in place Character Statements, those PCs could come together and fund the resource. BE suggested we look at the Broughton Character Statement and work from that, which is available on line. SK will take this forward with the PC at the next PC meeting, by which time SP will have provided SK with an estimate of the costs.

4. **Parking:** SK to contact Paul Harrison (MKC) for a progress report. The newly extended permit parking area has been approved.
5. **Newsletter Planning:** RRJ to speak to O'Riordan Bond about the outstanding payment for 2011. Agreed to keep the prices the same, but get more advertisers. SK to contact MKC about a slot for the printing. RRJ to circulate a list of advertisers. All committee members are asked to look at this promptly and take responsibility for contacting advertisers and article writers. Please add in your ideas for additional advertisers / articles.
6. **Social Audit:** Something to think about in the future if we have more resources.
7. **Website and Community Development:** Requested MJ to provide stats on hits to the website. SK to speak to MJ about publishing minutes on the website.
8. **Tenant Group:** see earlier discussion on RIG.
9. **Planning Matters:**
 1. **3 Church Lane:** being looked at by Parish Council. Concerned expressed about the work that's been carried out on the hedge and that this needs to be reinstated.
 2. **HIMO:** draft document for consultation from MKC. (For Information Only)
10. **AOB**
 1. **Call My Bluff Evening Thursday 8th December:** the idea is to get people from LRA, LPC and NAG together for a social and to get know people; each group puts together a team. A buffet will be served. Friends and relatives are invited. SK to send out info to the LRA Committee.
 2. **Resident Involvement Training:** is available from MKC - SK has details if people are interested.

The meeting closed at 9.30pm

The next meeting is on January 19th, 7.30pm in All Saints' church room