



Loughton Residents' Association Constitution

July 1st 1994, amended May 11th 2010

Note - strikethrough text: deletions to be voted on at 2010 AGM. Small caps: additions/changes to be voted on at 2010 AGM

1. Name of the Association

The name of the Association shall be LOUGHTON RESIDENTS' ASSOCIATION

2. Aims of the Association

To safeguard and promote the interests of residents on matters concerning their homes and their environment, future development and social and community life within the area.

3. Membership

Membership shall be open, ~~regardless of nationality, political party, race or religious opinions~~, to all residents of Loughton over the age of sixteen.

4. Membership Fee

Members will not be required to pay a membership fee, ~~for the time being. But this will be re-assessed at the Annual General Meeting.~~

5. Committee

- (i) A Committee shall be elected to carry out the business of The Association and this committee may co-opt members to carry out voluntary assignments.
- (ii) The Committee shall be made up of Chairperson, Vice Chairperson, Secretary, ~~Assistant Secretary~~, Treasurer, and ~~6~~ six or more committee members.
- (iii) The Committee shall be elected at the Annual General Meeting of the Association. Vacancies on the Committee may be filled by election or co-option, at a General Meeting.
- (iv) Officers shall not occupy the same post for more than three consecutive years.
- (v) The Officers shall carry out the duties given them by a General Meeting of the Association.
- (vi) ANY MEMBER CAN ARRANGE TO ATTEND A COMMITTEE MEETING, BY CONTACTING THE SECRETARY OF THE LRA

6. Annual General Meeting

- (i) There shall be an Annual General Meeting in May of each year at which the Committee shall make a report of its activities and its present statement of accounts and shall then resign. The Annual General



Meeting shall elect a new Committee and vote on any recommendations and any amendments to the Constitution.

- (ii) The Secretary shall notify all members of the Annual General Meeting not less than 14 days before the meeting.

7. Other General Meetings

- (i) ~~There shall be a General Meeting open to all members of the Association at least twice yearly and further~~ General Meetings may be called during the year giving members 14 days notice.
- (ii) A special General Meeting open to all members of the Association will be held if ten or more members submit in writing a request for such a meeting to the Secretary, who shall arrange for such a meeting to take place within 14 days.
- (iii) In all cases the Secretary will publicise General Meetings at least five days in advance.
- (iv) NOTICE OF ALL MEETINGS WILL BE PUBLISHED ON THE LRA WEBSITE WWW.LOUGHTONMK.ORG.UK AND ON THE PARISH NOTICEBOARDS

8. Quorum

No General Meeting or Annual Meeting shall take place if fewer than ten members are present.

9. Changes to the Constitution

- (i) The Constitution may ~~only~~ be altered ONLY at the Annual General Meeting or at a special General Meeting.
- (ii) All proposed changes to the Constitution must be submitted in writing to the Secretary at least 14 days before a General Meeting
- (iii) Any changes to the Constitution must be agreed by a majority of two thirds of the members present at the meeting.

10. Dissolution of the Association

- (i) The Association may ~~only~~ be dissolved ONLY by a special General Meeting called for that purpose.
- (ii) Such a meeting must be advertised at least 14 days before the date of the meeting.
- (iii) A proposal to dissolve the Association shall ~~only~~ take effect ONLY if agreed by two thirds of the members present at the meeting
- (iv) All funds and documents relating to the Association shall be disposed of in accordance with the wishes of the meeting.